



COMMUNITIES  
IN CHARGE

# How to Apply Workshop

Funding Wave 4



# Zoom Logistics

## Webinar URL:

<https://us06web.zoom.us/j/86552255409>

**Webinar ID:** 8865 5226 6019

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Ask questions using the Q&A function.

# Agenda

- Communities in Charge Project Overview
  - Funding Wave 4 Project Updates
- Incentive Amounts
- Eligibility
- How to Apply
  - Required documentation
- Tiering, Scoring, and Awarding
- Resources
- Important upcoming dates

## Webinar Goals

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What is different about Funding Wave 4 compared to previous funding waves?

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Where do I apply to Communities in Charge?

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What does applying to the Project look like?

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What documents and information must Applicants provide?

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# Poll Question #1

How did you find out about Communities in Charge?

- Public Meeting
- Social Media
- CALSTART Newsletter (CALSTART Compass)
- CEC Docket Announcement
- Referred by a Community Based Organization
- Referred by GRID Alternatives
- Other

## Poll Question #2

Are you attending on behalf of an equity-focused, community-based organization (CBO)? If yes, please include your organization name.

- Yes
- No



# Project Overview

# Communities in Charge Project Partners



Implementor



Funder



Equity and Outreach Partner



Incentive Processing

# Communities in Charge Project Overview



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Communities in Charge is California's market-accelerating, light-duty electric vehicle (EV) charging incentive project

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Funded by the California Energy Commission's Clean Transportation Program and utilizes Greenhouse Gas Reduction Fund allocations to support zero-emission vehicle infrastructure projects

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Communities in Charge is designed to transform EV accessibility, rapidly catalyze new markets, and swiftly deploy Level 2 EV charging stations

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**Funding Wave 4 Opening August 5<sup>th</sup>, 2025 – November 20<sup>th</sup>, 2025**  
**\$56,500,000 available for Funding Wave 4!**

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# Funding Wave 4 Project Updates

## Funding Wave 4 Updates

Funding Wave 4 will focus exclusively on multi-family housing and sites serving multi-family housing.

Funding Wave 4 will have a longer application window, opening August 5, 2025 through November 20, 2025, and will process applications on a rolling basis.

If an applicant in Funding Wave 4 receives a Notice of Non-Award while the window is still open you can submit a new application on or before November 20, 2025.

Funding Wave 4 will offer Level 1 Charging, more information coming soon!

# What are Multi-Family Housing Related Sites?

## Eligible real property:

- Located within 1/8 mile (660 feet) of multi-family housing (measured in walkable distance).
- Suitable for installing Level 2 EVSE.

## Accessibility criteria:

- Option A: Open to the public (including multi-family housing residents) at least 18 hours a day, seven days a week, excluding holidays with clear signage and no use of excessive fees.
- Option B: Intended for use by residents of one or more multi-family housing sites.

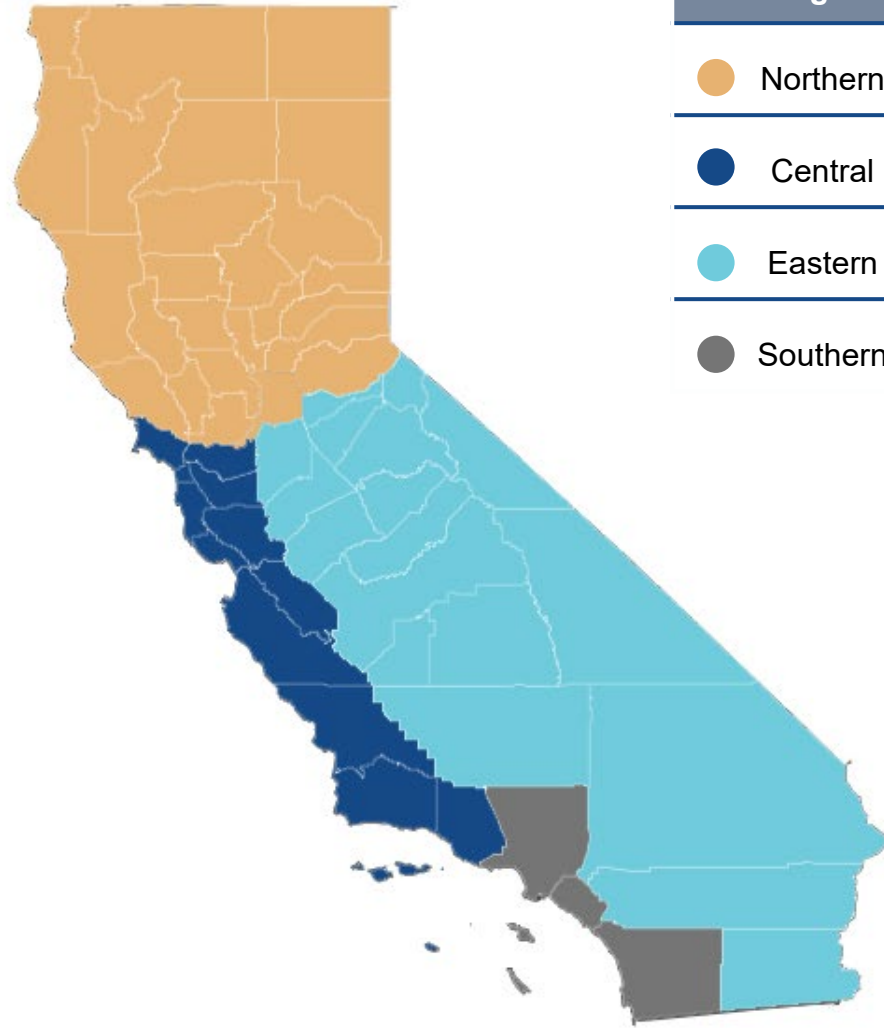
## Application requirements:





- Applicants must demonstrate walkable distance and accessibility.
- Must submit an attestation form completed by the multi-family housing property owner or authorized representative.

*\*Please see Implementation Manual for further details.*

# Funding Allocations

- Allocations are determined by Disadvantaged Community (DAC)/Low-Income Community (LIC), population, and prior funding distributions.



Region	Incentive Amount
 Northern	\$9,500,000
 Central	\$17,000,000
 Eastern	\$11,500,000
 Southern	\$18,500,000

# Additional Project Updates



## Applicant Cap:

To increase Applicant diversity and allow more Applicants to be competitive, no single entity may receive more than 25% of the total funding available.



## Technical Assistance is available!

Fill out the request form to get started



## Stacking Eligibility:

Incentive stacking has been resorted. Please see detailed acceptable and unacceptable stacking guidelines in our Implementation Manual. **Section 2.1 Applicant Eligibility page 12 of 33.**



## Incentive Amounts:

Base incentives per eligible charging port have increased from \$6,500 to \$8,500.

## Poll Question #3

Would you be interested in installing Level 1 chargers at your site?

- Yes
- No
- Not sure

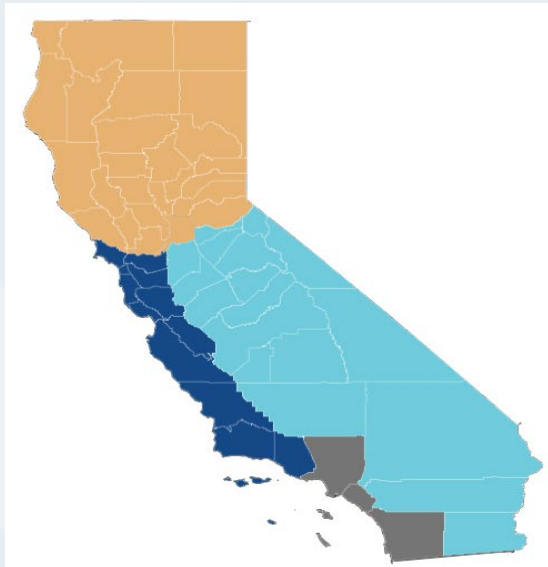
## Poll Question #4

How many Project Sites do you expect to apply for?

- 1-10 Project Sites
- 11-25 Project Sites
- 26-50 Project Sites
- 51+ Project Sites
- Not sure

## Poll Question #5

For the applications you intend to submit during funding wave 4, in which region are they located, primarily?



- A. Northern
- B. Central
- C. Eastern
- D. Southern



# Incentive Amounts

## Incentive Amounts

Eligible Incentives for L2 Chargers	Amount Per Connector
Base Incentive	\$8,500
Multi-family Housing Project Site for Tribal government, Tribal entity, or non-governmental organizations serving Tribal communities	Additional \$3,500.

***Example:** An eligible Applicant whose multi-family housing Project Site is located on Tribal lands may be eligible to receive \$12,000 per eligible connector.*

## Number of Connectors

Minimum	4
Maximum	40

Award Ranges: \$34,000 - \$480,000

\*Awards vary based on number of connectors and site type incentives



# Eligibility

## Applicant Eligibility



Be the property owner, lessee, or authorized representative



Be the one who directly incurs the cost

## Project Site Eligibility

Must be a multi-family housing or multi-family housing related site as defined in the Key Definitions in the incentive manual.

Must be well-lit, secure, and in compliance with all US federal, California state, and local laws, ordinances, rules, codes, standards, and regulations.

Any Level 1 and 2 EVSEs made accessible to the general public (“Publicly Accessible EVSE”) must be available at least 18 hours a day, seven days a week, excluding holidays.

Must be shared and may not be assigned or otherwise allocated to any one individual.

Single-family dwellings (detached), accessory dwelling units, duplexes, triplexes, individual townhomes, and individual mobile homes are not eligible site types; however, shared-use sites made available to residents domiciled in these housing developments are eligible.

## Equipment Eligibility

- Technology requirement updates for Level 2 EVSEs
- These changes shall not supersede existing requirements outlined in the Implementation Manual under Section 2.4


Requirement	Technology	Date
OCPP 2.0.1 Core & Security certification*	L2	Jan 1, 2025

# Community Connections


If the multi-family housing site is owned or managed by an organization that can qualify as a Community Connection your project can earn 5 points in the rubric score.

Your project site can be eligible to be scored as a Community Connection if you are able to provide the proper documentation during the application window. Check out section 2.3 of the Implementation Manual for more information.


Your project site does not have to be a Community Connection to be eligible for award.

 Multi-Family Housing in Charge

 Tribes in Charge

 Congregations in Charge

 Schools in Charge

 Healthcare in Charge

 Nonprofits in Charge

 Local Government in Charge

 Workplaces in Charge



# How to Apply

# Application Window



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Applicant may register on the Communities in Charge website through the Incentive Processing Center (IPC), the online application portal for Communities in Charge, prior to the application window opening.



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During Application Window: Applicants have from 08/05/2025, through 11/20/2025, to submit their application materials

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Navigate to the Communities in Charge website, which may be accessed [here](#).

Login to Communities in Charge through the Incentive Processing Center. **REMINDER: If this is your first time apply to Communities in Charge, you will need to create an account by selecting 'Not a member.'** (see next slide)




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**Log in**

[Forgot your password? Not a member?](#)

If you have never applied to Communities in Charge, please complete the step below in setting up an account. If you have applied to Communities in Charge previously, login to the IPC using the same credentials



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An Applicant may submit multiple applications for consideration to Communities in Charge. However, only one application per Project Site shall be accepted.

First Name

Last Name

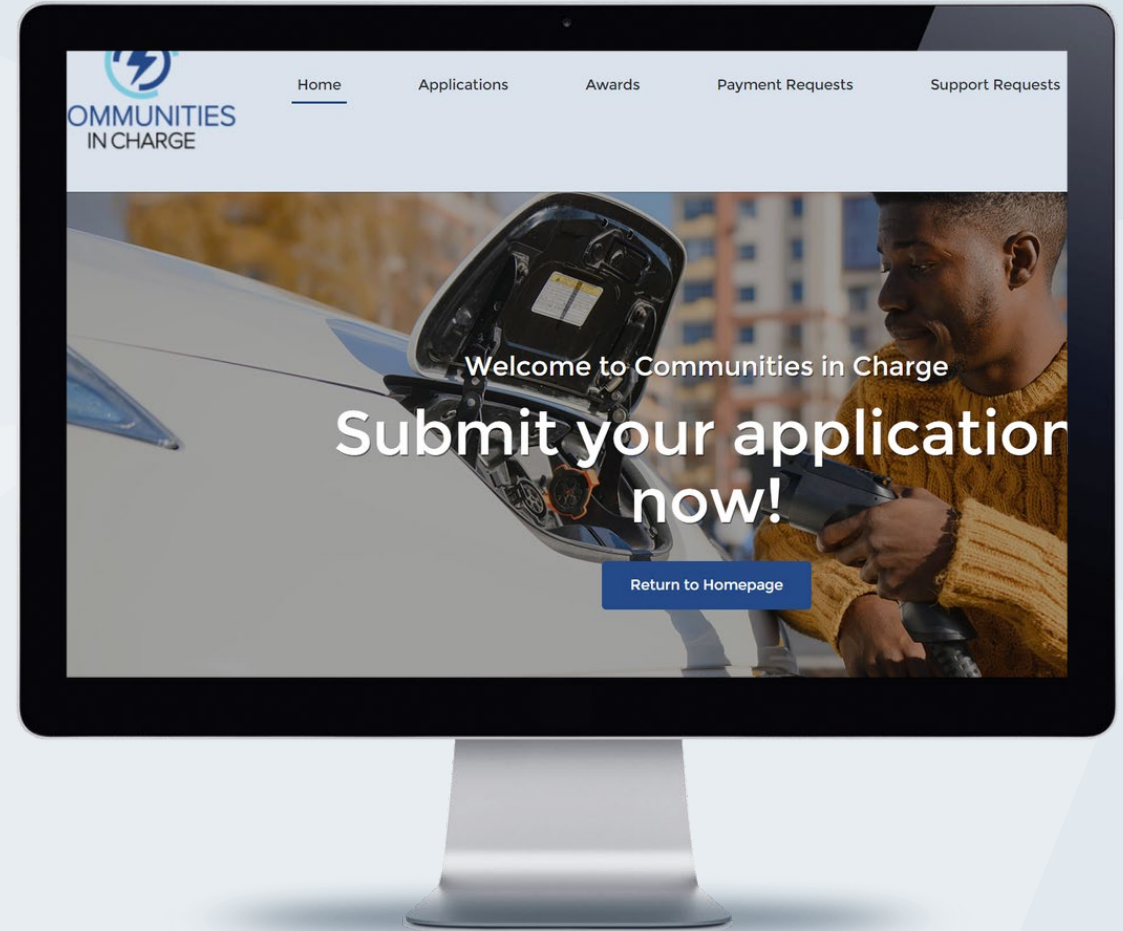
Email

Phone

Title

Organization Name

Organization Street





# Required Documentation

# Required Information

## Applicant Information

- Organization Name
- Primary Contact and Authorized Signatory
- Tax ID

## Project Site Information

- Installation Address
- Project Site Type (e.g., Multi-family housing or adjacent site)

## Site Verification Form

- Installation Address
- Applicant Information
- Property Owner Information

## Job Site Installation Form

- Prevailing Wage & EVITP Compliance Affidavit
- Equipment Information
- Installation compliance statement

## Documents to Upload

### Final Site Design

- Copy of electrical and construction drawings. (May be obtained in coordination with contractor and utility)

### Issued Building Permit OR Building Permit Application

- Permit application submitted to permitting agency, copy of Site Plans submitted to agency. (May be obtained in coordination with your city and/or county)















### Community Connection Documentation (if applicable)


- See Communities in Charge Implementation Manual for more details.

### Letters of Support from Community Based Organizations (if applicable)


- See Communities in Charge Implementation Manual for more details

# Checklist for documents

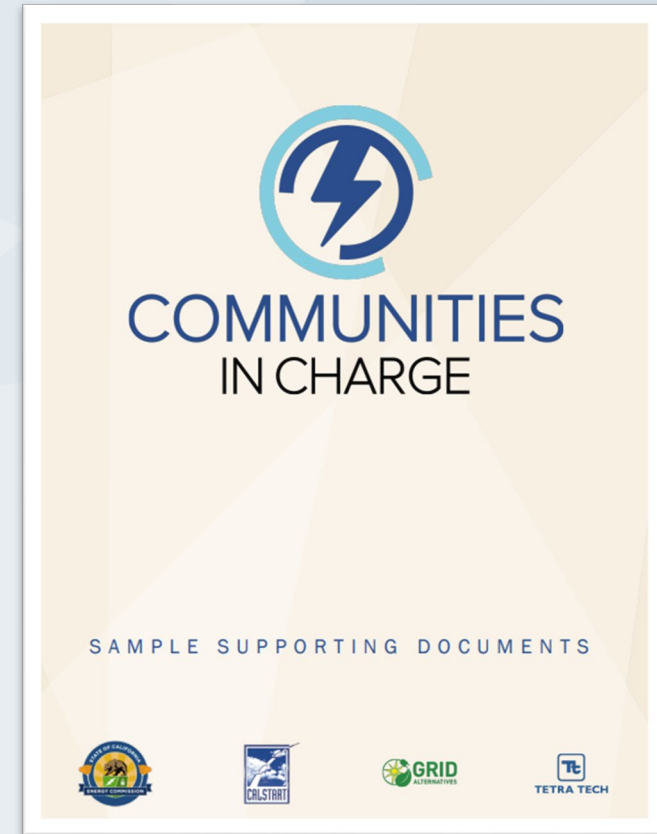
Required Documents Checklist	Tier 1	Tier 2
Site Verification Form		
Final Site Design		
Issued Building Permit		
Eligible Equipment Selection		
Building Permit Application		
Community Connection Documentation		
Letters of Support		

Required: 

Optional: 

Not Applicable: 

# Application Documentation Examples



The background features a light blue gradient with a large, faint, stylized graphic on the right side. This graphic consists of several concentric, semi-circular arcs and a central, stylized shape that resembles a large letter 'S' or a similar abstract form, all rendered in a slightly darker shade of blue.

# Tiering, Scoring, and Awarding

# Readiness Tier Determination

Readiness Tier	Documents Provided at Time of Application
Tier 1	Site Verification Form + Final Site Design + Issued Building Permit <i>+ Eligible Equipment Selection</i>
Tier 2	Site Verification Form + Final Site Design + Building Permit Application

# Application Scoring

<b>Scoring Rubric</b>	
<b>Community Connection</b>	<b>Points Awarded (Max of 5)</b>
Project Site Is a Defined Community Connection	5
<b>Priority Populations Designation</b>	<b>Points Awarded (Max of 5)</b>
DAC and LIC, or Tribal and LIC	5
DAC or Tribal Only	4
LIC only	3
<b>Local Support</b>	<b>Point(s) Awarded Per Letter (Max of 3 per application)</b>
Letter of Support from Community-Based Organization serving the same community as the Project Site, or from tenant organization representing residents of the relevant multi-family housing	1
Maximum Possible Points:	13

## Poll Question # 6

Which Readiness Tier do you expect your submitted applications to be in? Select all that apply.

- Tier 1
- Tier 2
- Not Sure

# How Are Awardees Determined?

Award Order	Regions			
	Northern	Southern	Central	Eastern
First	<u>Readiness:</u> Tier 1 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 1 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 1 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 1 <u>Rubric Score:</u> Highest to Lowest
Second	<u>Readiness:</u> Tier 2 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 2 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 2 <u>Rubric Score:</u> Highest to Lowest	<u>Readiness:</u> Tier 2 <u>Rubric Score:</u> Highest to Lowest

# Notices of Award



## NOTICE OF CONDITIONAL AWARD

Provided To: Awardees from Readiness Tier 2

Next Steps:

- Submit a copy of Issued Building Permit through the IPC (within 90 calendar days).
- Await verification of documents submitted, and conversion to a Notice of Final Award.



## NOTICE OF FINAL AWARD

Provided To: Awardees from Readiness Tier 1 (and converted Conditional Awardees)

Next Steps:

- Complete installation between 270 installation window.
- Submit a Request for Final Payment through the IPC.

**\*Reminder, Awardees (Conditional OR Final) have 270 calendar days from their initial award to complete their project and submit for final payment.**



# Resources

# Technical Assistance Topics

## Document & Application Review

Review supporting documentation that is submitted by the participants to see if they are on the right track before, they complete their application.

## Eligible Equipment

Provide guidance on ensuring that the chargers are eligible from OEMs and participants.

## Financing & Incentive Stacking

Provide guidance on additional funding sources for participants that express the need for support on project costs.

## Site Eligibility

Support with approving unique project sites.

## Support Getting Started

We're available to walk you through the project steps and help you prepare your application.

## Utility and Permitting Coordination

We're gathering information to assist with any challenges you're facing in these areas.

# Communities in Charge Resources

## Visit the Communities in Charge Website

- **Program information**
- **Application process**
- **Key documents**

## **Email us at:**

**[communitiesincharge@calstart.org](mailto:communitiesincharge@calstart.org)**

- **Questions**
- **Feedback**
- **Technical Assistance**

## Best Practices for Participation



Contact the Project Team: [Stay Connected with Communities in Charge.](#)



Stay ahead of the curve by checking out the [Implementation Manual](#).  
Sections 1.3, 2.2, 3.1, 4.1 & 5.1 will assist you.



Email [communitiesincharge@calstart.org](mailto:communitiesincharge@calstart.org) to request TA and fill out a [TA intake survey](#)



All scans or photos of supporting documents must be legible and include all pages and sections, unless otherwise specified.



Ensure that all information submitted is correct and accurate in order to facilitate a quicker review time. Applications that need major corrections will be rejected and the applicant will be asked to reapply.



# Timelines & Important Dates

# Important Dates

Item	Date
Incurred Costs Date	June 11, 2025
Application Window Opening	August 5, 2025
Application Window Closing	November 20, 2025
Applicants Receive Award Notifications	Approximately 4-6 weeks after application is submitted

\*Timelines may be subject to change

## Poll Question #7

How would you describe your overall satisfaction with the information provided during today's webinar?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

# Question & Answer Session Guidelines

## Ways to comment or ask questions:

- Raise hand function in Zoom
- Zoom Phone Controls:

\*6 – Toggle mute/unmute

\*9 – Raise hand

Please state your name and affiliation. Keep questions under 3 minutes to allow time for others.

## Call for EVITP Certified Electricians

- **Opportunity for Electricians**
  - Get connected with potential applicants in search of installation services
  - Build long-term relationships with local applicants and businesses.
- **Call to Action**
  - Express your interest on being on list of EVITP Certified electricians who are interested in Level 1 and 2 EVSE installation by emailing the project team.

For interested participants scan this code





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Thank You!

