

PERMITTING COORDINATION

THE BASICS

In the State of California, each electric vehicle (EV) charger installation project requires a permit to ensure safe and reliable infrastructure. Use this guide to help you start obtaining a permit for your project.



Authority Having Jurisdiction: A local City and/or County responsible for enforcing the required codes or standards for each project.

Step 1: Identify your Authority Having Jurisdiction (AHJ)

Identifying your AHJ can be tricky. For an electrical project like EVSE installation, **the first place to look is at the city level** for a permit application. If not at the city level, check with your county for the permit application and checklist. You may [use this map](#) to verify if your AHJ is currently compliant with AB1236.



What is AB1236?

AB1236 requires all California AHJs to develop an expedited, streamlined, permitting process for EV charging stations.

- Jurisdictions are graded based on the Permitting Electric Vehicle Charging Stations Scorecard.
 - Find more information about AB1236.
- Current AHJ streamlining ordinance and status are reflected on the EVCS Streamlining Map.
 - Find your location's streamlined process and checklist online by entering your location on the map.



Communicate early with your AHJ to help ensure your project is on schedule from start to finish.

Consult the GoBIZ EV Charging Station Permitting Guidebook for additional information.

Step 2: Obtain a Permit Application

Permitting through your AHJ should begin as soon as possible to understand your city and/or county's required steps, including the documentation needed throughout your project lifecycle. Obtaining a permit should be straightforward for jurisdictions currently compliant with AB1236. For all other AHJs, please communicate with them to understand their process and alert the Communities in Charge project team especially if obtaining the permit will delay your project

Step 3: Collect information for permit application

Once a permit application is obtained, you may be asked to provide the following information to submit a complete application. This checklist is for guidance purposes only, please reach out to your local AHJ for a comprehensive checklist most relevant to your particular site and location:

- Site Information
- Applicant Information
- Contractor Information
- Owner Information
- Quantity of EVSEs being installed at the location
- EVSE charge level and rating
- Voltage details of existing system
- Total Load Calculation
- Site Design



Step 4: Application approval and final inspection card

Communicate with your AHJ to ensure the application is complete, approved and compliant with building codes. Be sure to discuss the application approval process and timeline for an issued 'Building Permit.' Once you have completed the vehicle charger installation remember to schedule a final inspection and obtain a signed 'Final Inspection' card.



COMMUNITIES IN CHARGE



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